

Hustisford School District

District Office

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Jessica Holtz

Director Financial Services

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Clint Bushey

Principal

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Heather Cramer

Principal

Business and Finance Committee Meeting Minutes of Tuesday, July 2, 2024

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, July 2, 2024 at 5:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Jamie Kulkee, Member and Heather Cramer, District Administrator; Jessica Holtz, Director of Finance and Steve Weinheimer, Chair.

New Business:

- Budget Update—Mrs. Holtz provided a budget update. We are currently at 88% in Fund 10, 95% in Fund 27, 94% in Fund 50 and 89% in Fund 80. There are several claims that still need to be processed as well as final expenditures and income. The special education transfer will also need to be completed. The accounts are looking good; we are awaiting the final pieces to come together to see where the year ends.
- Staffing Updates—Mrs. Cramer discussed updates in regards to vacancies and the interviews that will be happening.
- 24-25 Budget Planning—The Schultz Bus contract is in and will need to be renewed this year. They are looking for a 2.5% increase. This is going to be on the board agenda for approval in July. We continue to work on the budget. The initial DPI release for aid on July 1 indicated a 9.69% increase or \$141,042. However, these numbers are extremely preliminary and will likely change by the end of October.
- 2024-2025 Milk Bid—The district received a milk bid from Engelhardt Dairy. The proposal will be on the July meeting.
- Long-Term Disability Renewal—The Standard renewal is for 2025. The renewal is 0%. This will be on for approval in July.
- Discussion on Business Manager Position for the Interim—Mrs. Cramer indicated that she had discussed options with CESA 5. They will work with a new person to help with the transition. CESA 5 will help with the budget, September reporting, and the Annual Meeting to assist a new hire. Jessica will hopefully be able to train a new person until she is finished.
- Annual Meeting Update—Mrs. Cramer and Mrs. Holtz updated the committee on a webinar they viewed on the Annual Meeting and updates in regards to that.